

**Dodge County, State of Wisconsin
Information Technology
Tuesday December 16, 2014**

Minutes of the Tuesday, December 16, 2014 Information Technology meeting held in the Dodge County Administration Building, in Room 4A, Finance Office, 4th floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00PM.

Members Present: Duchac, Maly, M. Bobholz., J. Bobholz, Houchin

Members Excused: None

Also Present: Ruth M. Otto, Director of Information Technology.

Meeting called to order at 6:01 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Motion by Duchac, seconded by M. Bobholz, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments

No Committee Member reports.

Motion by Duchac, seconded by J. Bobholz to approve minutes from Wednesday, November 12, 2014 of the Information Technology Committee meeting. Motion carried.

Under the IT Director's report the following were summarized and reviewed:

- New World – the service Pak had a hot fix to fix it and now back in test. No target date on when to move to production. 45 open issues at this point with the hope that 16 will be fixed with the service pak. Message was given to New World they have to May to make this right and then a RFP will go out.
- E911 system – the finalization on the purchase for 2015 was completed. Will be implemented early in the year of 2015.
- Kronos – Progress with Telestaff. Began working on Advanced Scheduler in Clearview. Payroll go live 1/2/15, last paper stub 12/19/14. Start Activities 1/11/15 with the expected finish of 4/15.
- Update on COOP plan / Mayville – work in progress. Updating the department information and will move next to Mayville requirements next.
- GCS Treasury/Assessment system – working on finalizing the contract language with Corporation Counsel. Anticipate the start in January. Anticipate go live July 2015.

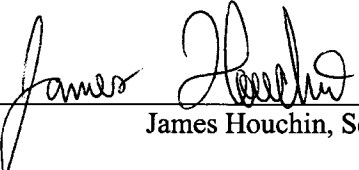
- Began looking for the replacement of old Systems Analyst position, now DBA. So far have a small pool of candidates.
- Dodge County website 360 review – Houchin felt it was time to bring the more public facing departments together and perform a 360 review of the website. Questioned if we need to adjust the home page so it handles more timely information of the County like news. Maly was fine with that as long as there is a commitment on who is running this and making the decisions, that was not the case in the past. All agreed it would be handled by the Information Technology Committee only.

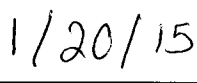
IT Action items considered:

- Purchase of Word Systems upgrade for criminal interviews for the Sheriff's Office in the total amount of \$67,487.00. The intention is to pay this over the course of 4 years but Scott Smith reported to the Committee that there are still discussions with Finance and Administration if that will still be handled in that manner. Motion by J. Bobholz, seconded by Duchac to approve the purchase. Motion carried.
- Renewal of Aristotle annual maintenance for \$5,431.78. This was a 2015 budget item for \$11,515.78. Motion by M. Bobholz, seconded by Houchin to approve the expense. Motion carried.
- Renewal of Kronos maintenance in the amount of \$60,864.60. This is a 2015 budget item for \$75,000. Motion by J. Bobholz, seconded by Houchin to approve the expense. Motion carried.
- Renewal of Hawkeye database maintenance in the amount of \$650.00. This is a 2015 budget item for \$750. Motion by J. Bobholz, seconded by Duchac to approve. Motion carried.
- Renewal of IBM software/hardware support contract in the amount of \$2,817.74. This was a 2015 budgeted item for \$2775.47. Motion by J. Bobholz, seconded by Duchac to approve. Motion carried.

Suggested next committee meeting date: Wednesday, January 21, 2014 at 6:15 PM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Duchac, seconded by J. Bobholz to adjourn the meeting. Meeting adjourned by Chair Donna Maly at 6:41 PM. Motion carried.


James Houchin, Secretary


Date